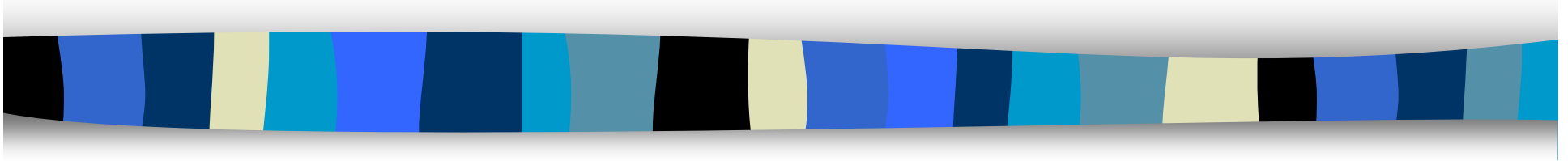


Occupant Emergency Plan



September 3, 2003
MASC Safety Office
Amy Riley



Occupant Emergency Plan

- A written comprehensive Occupant Emergency Plan (OEP) is required by 29 CFR 1910.38.
- Elements of the plan must include:
 - A. Emergency escape procedures, routes and assembly points.
 - B. List of site emergency response personnel. The emergency phone numbers shall be posted throughout the facility.



Occupant Emergency Plan

C. Procedures for employees who are required to remain to operate critical equipment, if applicable.

D. A method of accountability to ensure that all individuals have evacuated the area or have been accounted for in an emergency.



Occupant Emergency Plan Evacuations

- The Occupant Emergency Plan shall include the type of evacuation that should be used for various emergencies. This should take into consideration the total number of people to evacuate. This could mean a complete or partial evacuation of the David Skaggs Research Center (DSRC).



Occupant Emergency Plan Training

- A sufficient number of personnel shall be trained to assist in the safe and orderly emergency evacuation of employees during an emergency.
- Emergency drills shall be conducted at least annually.



Occupant Emergency Plan

Employees Responsibilities

- Employees affected by this procedure are required to read, understand and comply with the requirements of this procedure.
- Report unsafe or unhealthful conditions and practices to their Supervisor, Area safety Representative, or Regional Safety manager.



Occupant Emergency Plan

- The David Skaggs Research Center's Emergency Plan is on the MASC homepage under Safety
- If you have any questions or comments please contact the MASC Regional Safety Manager at (303) 497-3912 or Rhonda.S.Carpenter@noaa.gov.